



Dear Ground Transportation Provider:

Subject: **GROUND TRANSPORTATION USE AGREEMENT**

The Ground Transportation Ordinance #69382 & #71242 authorizes a two (2) year term for all Ground Transportation permits.

Terms are as follows:

Airport Taxicabs: May 1, 2021 through April 30, 2023

Hotel/Motel Shuttles: April 1, 2021 – March 31, 2023

Limousine/Livery Vehicle/Premium Sedan Permit: April 1, 2022- March 31, 2024

Off-Airport Parking: April 1, 2021 – March 31, 2023

Vans & Others: April 1, 2021 – March 31, 2023

Fees are as follows:

Airport Taxicabs: \$240.00 per month; and Trip Fee of \$3.00 for each exit out of designated area. Hotel/Motel Shuttles: \$300.00 per month; and \$60.00 per vehicle.

Limousine/Livery Vehicle/Premium Sedan Permit: \$300.00 per month; and \$60.00 per vehicle. Off-Airport Parking: \$300.00 per month; and \$60.00 per vehicle.

Vans & Others: \$300.00 per month; and \$60.00 per vehicle.

Subject: **GROUND TRANSPORTATION USE AGREEMENT Continued**

The following list of documentation is required to apply for a Ground Transportation Use Agreement(Permit) with the St. Louis Lambert International Airport. Permits submitted without the complete appropriate documentation listed WILL NOT be processed.

Please complete and submit the following documents electronically to Bernadene Loemker (Email: btloemker@flystl.com)

1. Completed Ground Transportation Permit Application (Website: www.flystl.com/business/contract-opportunities).
2. **One (1)** original Signature Page signed by an authorized Company Officer.
3. Certificate of Corporate Good Standing for the Missouri Secretary of State’s Office dated within the last 30 days (Website: <https://www.sos.mo.gov/>)
4. Certificate of registration of fictitious name (if applicable - Website: <https://www.sos.mo.gov/>).
5. Metropolitan Taxi Commission Premium Sedan Permit and Livery Vehicle Permit (Vehicles Licensed & Number of Drivers Licensed)
6. **Evidence of required insurance coverages for Automobile General Liability in the amount of \$2,000,000.00 with the following language.**

“Description of Operations” section should read **exactly**: “The City of St. Louis, its Board of Alderman, Airport Commission, officers, employees, and agents are additional insured on the GeneralComprehensive and Automobile Liability portions of the insurance.

The **“Certificate Holder”** portion should read exactly: “City of St. Louis, St. Louis Lambert InternationalAirport, P.O. Box 10212, St. Louis, Missouri 63145.”

7. All taxes (property, payroll, business licensing) must be current with the City of St. Louis Collector ofRevenue: Website:[https://www.stlouis- mo.gov/collector/](https://www.stlouis-mo.gov/collector/) and City of St. Louis License Collector’s Offices: Website: <https://www.stlouis-mo.gov/government/departments/license/>.

Please ensure you are current on your Ground Transportation Permit Fee payments. Permits WILL NOT be processed if there is an outstanding Permit Fees balance. You may contact Finance & Accounting, Ms. Rhonda Smith, 314-426-8163 to verify your account balance.

Documents can be dropped off at the Properties Office located in Terminal 1 or mailed to:
Bernadene Loemker, Contract Compliance Officer – Ground Transportation, Airport Properties
Division, 10701 Lambert International Blvd., Room MTN 2501, St. Louis, MO 63145.

Should you have any questions, contact Bernadene Loemker, 314-426-8188 or email:
btloemker@flystl.com.